

**Housing Authority of the Town of Somers
Special Meeting November 14, 2012 – 5:30 p.m.
Woodcrest Community Room – 71 Battle Street
Agenda**

1. Call to Order
2. Attendance
3. Old Business
 - 3.1. Construction Report
 - 3.1.1. Update on warranty issues; Phases I and II
 - 3.2. Management of Property (WINN)
 - 3.2.1. Apartment Rental – Update
 - 3.2.1.1. Review completion of lease-up for Phase II
 - 3.2.1.2. Review plans and prospects for retaining 25% units in Phase I
 - 3.2.2. Review work orders
 - 3.2.3. Review of activities and issues of concern
 - 3.2.3.1. Damage to siding from landscaping maintenance
 - 3.2.4. Review Financial Reports
 - 3.2.5. Budget development for 2013
 - 3.2.5.1. Finalize plans for permanent full-time assistant manager
 - 3.2.6. Review Resident Services Coordinator's activities
 - 3.2.6.1. Review reception held Nov. 9th
 - 3.3. Status update on possible Phase III
4. New Business
 - 4.1. Other
5. Approval of minutes from October 17 , 2012
6. Resident Questions/Concerns (Mary Lou Hastings)
 - 6.1. Checking in on more elderly, frail residents.
 - 6.2. Status of generator for #71
 - 6.3. Other
7. Adjournment